Database Productivity Lab

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Describe the PURPOSE of your database.
2. Design at least three tables. (Assign Primary Keys, indexes and create relationships)
3. Write at least three queries. (Simple, join or action queries)
4. Design at least two forms with one being a possible sub-form.
5. Design and print at least two reports with your name in the header or footer.
6. Design a basic switchboard.
7. Write at least one macro and assign this macro to a button or menu option.
8. Design one custom toolbar, menu or popup menu to enhance your database.
9. Document your database and give to the instructor. (Hint: Tools, Documenter)
10. Which course did you enjoy the most while working towards your Database Design and Management Certificate?